

## **8<sup>th</sup> JUDICIAL DISTRICT VACATION POLICY**

The following policy shall apply in the 8<sup>th</sup> Judicial District.

1. An attorney may designate three weeks each calendar year as vacation during which that attorney will not be required to appear before tribunals of the 8<sup>th</sup> Judicial District.
2. If the attorney designates such times, either consecutively or at intervals, 90 days or more in advance of such vacation, and no trial or other matter has already been set by a Presiding Judge, the attorney will be assured of having the vacation period.
3. An attorney has an obligation to be ready for the trial of any criminal district court case preceding the designated vacation period if the case will exceed the six month mark under the District Court Continuance Policy during the designated vacation
4. An attorney may designate vacation by filing a letter listing such weeks in the offices of the Clerk of Superior Court of the 8<sup>th</sup> District and providing a file-stamped copy to the offices of the Senior Resident Judges, District Attorney, and Chief District Court Judge. A "filed" copy shall be retained by the attorney and provided to judges and opposing counsel as needed.
5. The policy and procedures described herein are not exclusive. In extraordinary circumstances, time limitations may be waived by the court and attorneys may make other requests to be excused from appearing before a tribunal for personal and other reasons.

This policy is adopted in recognition of the need for time away from the demands of professional responsibilities and to improve the overall professional performance of the bar as well as the quality of life of members of the profession and their families.